

6

Lesreeks 6 : Leef gesond

Lees en skryf

This activity
should take you:± 1 hour and 20
minutes**You will need your:**

- Afrikaans textbook,
- Afrikaans class work book,
- Dictionary, and
- Stationery

Instructions:

- 1) Read the four letters in your textbook on page 65. (These are letters from different people to a nurse, Rebecca, about their fear of AIDS).
- 2) Now read the advice which the nurse gave.
- 3) Match the correct letter with the correct advice in your work book.

Letter 1 = Advice ___?

Letter 2 = Advice ___?

Letter 3 = Advice ___?

Letter 4 = Advice ___?

- 4) Let's imagine you have many different questions about AIDS which you want to ask the nurse. Write the nurse a letter in which you ask all of your questions. Your letter should be at least 110 to 120 words.
*You have to follow the steps of the writing process, planning, rough draft and final work. (Please see the next page for an explanation)
*You have to use the format of a friendly letter – See the example below:

Tulana Kompleks 8
Lanieweg
Elarduspark
Pretoria
0181
Suid-Afrika
4 April 2020

Liewe suster Rebecca

x x x x x x x

Inleiding (introduction = The first paragraph is short and states the reason for the letter)

x x x x x x x

Liggaam/Middel van brief (body of the letter = expands on the reason for the letter – consists of at least two paragraphs)

x x x x x x x

Slot (The final paragraph is usually short and rounds off the letter.)

x x x x x x x

Einde (End)

Groete

Michelle

Steps of the writing process:

- **PLANNING:** Plan your letter – think about all the questions regarding AIDS which you want to ask the Nurse.
Make a list of the words which you want to use in your letter.
Remember: We DO NOT write in full sentences when doing the planning. Only key words are written. You're allowed to draw up a mind map/spider diagram.
- **WRITE A DRAFT:** Use your planning and write the first draft of your letter.
Keep all of the questions you want to ask in mind while writing the draft.
Each paragraph of your letter must have a core sentence and a supportive thought.
Paragraphs should follow logically.
Use the correct conjunctions when combining sentences.
Remember to vary the length of your sentences.
- **REVISE:** Edit your first draft using an orange pen/pencil.
Use your dictionary to check your spelling.
Make sure you've used the correct punctuation and word order. Follow the link for an explanation on how to use the STOMPI method in Afrikaans: <https://youtu.be/ilgjQsGenQI>
Make sure you've used the correct format for a friendly letter.
Count your words. Make sure you didn't write less than 110 or more than 120 words. (I usually allow you to write 10 less than the minimum or 10 more than the maximum required words.)
Proofread your letter – make sure it's correct and neat.
- **FINAL WORK:** Now you're ready to neatly write your final letter.