

# MEMO

## Writing Instructions

Write today's date and the heading 'Corrections' in green in your classwork book under where you wrote your instructions for hot chocolate and write out the model answer given below.

Even if your work is absolutely correct do this for practice as you will be writing instructions in your Exam Paper 3 later this term!

Date

Corrections

### **Ingredients**

1. 5 teaspoons hot chocolate powder
2. 250ml boiling water

### **Utensils**

- 1.1 Kettle
2. 1 Mug
3. 1 teaspoon

### **Heading**

Making hot chocolate

### **Process**

1. Fill
2. Spoon
3. Pour/stir

## Final instructions

Title How to make a cup of hot chocolate

<u>Utensils</u>	1 kettle	<u>Ingredients</u>	5 tsp hot chocolate powder
	1 mug		250ml boiling water
	1 spoon		

## Instructions

- 1 **Fill** the kettle with water and bring it to the boil.
- 2 **Spoon** three heaped teaspoons of hot chocolate powder into a warmed mug.
- 3 **Pour** in the boiling water and **stir** vigorously.